

North Cumberland Fire District

Board of Trustees

Minutes of August 17, 2011 Meeting

Present: Paul Lindquist Others: Ghislaine Therien, Clerk

Matthew Gannon Robert Murray, Treasurer

John Patrick McCoy Martin Klara, Tax Collector

Arthur Lambi Chief Brian Jackvony

Brian Campbell

Michael Spaziani Absent:

Phillip Koutsogiane

Harry MacDonald

OPENING

Mr. Koutsogiane called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:00 p.m.

CLERK'S REPORT- July 2011 Meeting

Edit language regarding Chief's cell phone to read "reimburse the Chief for five (5) months at \$50/mo and for the entire budget year ending June 2012."

Motion made by Mr. Lambi and seconded by Mr. Lindquist to accept the Minutes with proposed correction. Motion carried by all present.

APPOINTMENT OF CALL FIREFIGHTERS

Chief Jackvony introduced three of the four new call firefighters to the Board. Mr. Koutsogiane swore them into office.

TREASURER'S REPORT - July 2011

Mr. Murray submitted his report and highlighted the following:

NCFD Payroll and Overtime

„X July of FY 2011/2012 payroll was \$63,261.89 and overtime was \$17,631.38.

„X Percent of total expenses: 9.32%

Month of June 2011 P/L

Income/Revenue:

„X \$29,108.43 YTD collected - \$30,000.00 budgeted

„X Interest income \$467.00

Expenses:

„X Total expenses \$189,191.85 vs. \$194,554.00 budgeted

„X Expenses in excess of revenue \$159,615.76 vs. \$1164,054.00 budgeted

„X BC/BS \$14,502.86

„X Clark grievance settled \$8,550.00. Payment will be made first week of July 2011.

„X Payment to Michelle Baker for tax sale services rendered - \$3,300.00. No invoice was submitted by Ms. Baker. Board would like her to return \$3,000.00 and submit an invoice for services. Board will send her an email to that effect.

July 2011 YTD Profit and Loss

„X Total Cash \$399,309.07

„X Taxes Receivable \$2,101,706.28 (reflects taxes owed as of 7/11)

„X Accrued Expenses \$51,438.92

„X Lease Obligation \$332,358.65

„X Total Liability & Equity \$3,946,297.36

„X Transferred \$200,000.00 to Citizens to pay invoices

Motion made by Mr. Campbell and seconded by Mr. Gannon to accept the Treasurer's report as presented. Motion carried by all present.

TAX COLLECTOR'S REPORT

„X Mr. Klara submitted his report for July 2011. Taxes collected in July totaled \$30,595.97

„X Tax statements ready for mailing

„X Moving forward with tax sale scheduled for December 2011. Will contact Department of Elderly Affairs and RI Housing.

Motion made by Mr. Lindquist and seconded by Mr. McCoy to accept the Tax Collector's report as presented. Motion carried by all present.

CHIEF'S REPORT/MONTHLY EXPENDITURES

Chief Jackvony submitted his monthly report for July 2011 and highlighted the following:

Emergency Calls:

„X The North Cumberland Fire Department responded to 117 incidents in the month of July. This represents 3 (-2%) less than the same month in 2010.

„X 4 mutual aid responses

Personnel/Equipment:

„X Members participated in rural water supply drill in Rehoboth, MA/Training at Emerald Bay Manor/Entry level physicals completed by 4 new call members.

Buildings/Grounds:

„X Advertised RFP for boiler replacement on 7/14.

„X Three quotes received for roof replacement.

„X Paint work needs to be undertaken once roof repairs are completed.

„X Purchased lockers for turnout gear.

Equipment:

„X Donate surplus equipment to Wallum Lake Fire Department

„X Looking to purchase 4 pairs of boots and 4 helmets

„X Annual maintenance/calibration agreement with Apollo Safety

Motion made by Mr. Lambi and seconded by Mr. Spaziani to accept the Chief's report as presented. Motion carried by all present.

COMMITTEE REPORTS

Financial Management, Budget, Taxes:

„X Nothing to report

Apparatus/Buildings/Grounds

„X Nothing to report

Personnel/Labor Relations

„X Nothing to report

Negotiations

„X Nothing to report.

Labor Management

„X Nothing to report.

OLD BUSINESS

Awarding of Contract for Roof Replacement

„X Roof replacement never advertised. Three bids received by word of mouth

Johnny Cj's Roofing Co. \$5,400.00

John Desper Roofing Specialist \$6,750.00

Ferreira Home Remodeling \$5,765.00

„X Chief stated all three look at roof prior to submitting quotes. All

three quotes cover scope of work required.

„X Quotes in acceptable form for approval by Board.

„X Ferreira Home Remodeling stated they would match the lowest quote

Mr. Lambi stated the District does not have an obligation to use State purchasing rules. Maybe should have advertised. He is not uncomfortable awarding the job to the lowest bidder. Mr. Koutsogiane compared all three bids and Ferreira is offering more for the money. Mr. McCoy also feels Ferreira has more to offer.

Motion made by Mr. Spaziani to accept the Ferreira Home Remodeling bid at \$5,765.00. Motion seconded by Mr. Lindquist. Mr. Koutsogiane asked the Chief to contact Ferreira and see if he will match the lowest bid. Motion carried with Mr. Koutsogiane and Mr. Lambi opposed.

Review of Required Inspections/Past Due Taxes

The Chief is still waiting for Board direction regarding holding back inspections if taxes are past due on properties. Discussion among Board members regarding proposed language for Motion to address resolution of problem.

Motion made by Mr. MacDonald that effective August 18, 2011 all applicants scheduled for inspections and plan reviews from the North Cumberland Fire District shall cause then Fire Chief or his designee

to forward the request to the District Tax Collector for review. If the applicant owes any taxes to the District more than sixty (60) days past due it shall cause the District to inform the applicant that inspections and plan reviews shall not be conducted until such past due taxes are paid to the District in full.

Motion seconded by Mr. McCoy. Motion carried by all present.

Review of Quotes for Boiler

Chief Jackvony stated RFP was advertised in the Valley Breeze and received one bid from T.H. Malloy & Sons in the amount of \$12,299 and \$13,331. The District may receive \$12,000 grant monies for this replacement. Mr. Koutsogiane tabled this item to the September agenda for review.

Review of Deputy Chief/Fire Marshall Positions and Relationship with Valley Falls Fire District

Mr. Spaziani suggested creating a subcommittee to work with Valley Falls regarding this item. Consolidation talks are moving slowly.

James Scullin stated Valley Falls is interested in sharing services for the Chief and Fire Marshall positions. Collective bargaining talks are still ongoing with no settlement or signed contract. Should have a signed contract by end of August. There is no contract with Fire Marshall to share services.

Mr. Lambi stated if we can't share the Fire Marshall position to possibly eliminate it. Mr. Koutsogiane stated NCFD has a shared Deputy Marshall, Chief and Fire Marshall. Valley Falls has a Chief and Fire Marshall and acting Deputy Chief. Mr. Campbell stated until Valley Falls' union contract is ratified we cannot move forward on this. Mr. Lambi stated perhaps the Board should call a special meeting to approve the Fire Marshall position. Mr. Koutsogiane tabled the discussion to the agenda for the September meeting.

Tax Cap

Mr. Lambi stated at the June Annual Meeting taxpayers were told a resolution would be completed. Both he and former Chairman LeBlanc testified against the tax cap which required taxpayer approval if over 3%.

**Motion made by Mr. Koutsogiane and seconded by Mr. McCoy to table the discussion to the agenda for the September meeting.
Motion carried by all present.**

Review of Subcommittees

See below for Committee membership for fiscal year 2011-2012

Committee Chair Member 1 Member 2 Member 3

Financial Management /

Budget/Taxes

John McCoy

Brian Campbell

Robert Murray

Chief Brian Jackvony

Apparatus/Building/

Grounds

Michael Spaziani

Chief Jackvony

Paul Lindquist

Personnel/Labor Relations & Mgmt

Paul Lindquist

Matthew Gannon

Harry MacDonald

Negotiations

Harry MacDonald

Phil Koutsogiane

Brian Campbell

Other Committees:

Consolidation & Sharing of Services

Michael Spaziani

John McCoy

Harry Mac Donald

Website

At annual meeting, residents requested budget information be

available for their review prior to the meeting ;V could it be posted on the website. Dwayne Gonnard offered to set up site. Chief Jackvony and Mr. Bernardo will contact him and establish a link.

NEW BUSINESS

Arthur Lambi Resignation

Mr. Koutsogiane read into the record letter of resignation from Mr. Lambi dated August 9, 2011.

Mr. Lindquist informed the Board that vacancies can be filled without advertising. Steven Jackson was the third candidate for the two open positions in July but withdrew his resume until such time as another opening came up. Mr. Lambi informed the Board that Mr. Jackson cannot take the open position due to his travel schedule. Mr. Koutsogiane asked the Board to submit names of any interested parties at the September meeting with a resume.

Motion made by Mr. Spaziani to accept Mr. Lambi's letter of resignation effective September 20, 2011. Motion seconded by Mr. Lindquist. Motion carried by all present with Mr. Lambi recusing himself from the vote.

Surplus Equipment

Chief Jackvony informed the Board that Chris Smith was contacted by the Wallum Lake Fire Department stating they were interested in surplus equipment stored at the fire station. An accounting of

equipment being donated will be available at the September meeting.

Motion made by Mr. Lindquist to donate the surplus equipment to the Wallum Lake Fire Department. Motion seconded by Mr. Gannon. Motion carried by all present.

2011-2012 Schedule

Mr. Koutsogiane distributed listing of meeting dates for the upcoming fiscal year.

PUBLIC COMMENT

„X None

Executive Session per R.I.G.L. 42-46-5(a) (2)

„X None

Adjournment

Motion made by Mr. Spaziani and seconded by Mr. Lindquist to adjourn the meeting. Motion carried by all present. Meeting adjourned at 9:33 p.m.

Respectfully submitted,

Ghislaine D. Therien

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Clerk